

# COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

22 NOVEMBER 2022

## REPORT OF HEAD OF DEMOCRATIC SERVICES AND ELECTIONS

### A.1 CONFIRMATION OF THIS COMMITTEE'S TASK AND FINISH GROUPS FOR OVERVIEW AND SCRUTINY ENQUIRIES IN THE REMAINDER OF 2022/23.

#### PURPOSE OF THE REPORT

To seek the Committee's formal confirmation of the creation the Task and Finish Groups set out with the terms of reference, scope and membership identified. The terms of reference of two of the Task and Finish Groups were determined by Council (Minute 26 of 12 July 2022 refers). The membership of all four Task and Finish Groups were the subject of consultation and agreement by all Members of this Committee prior to the Officer Decision to approve the formation of those Groups (subject to this meeting of the Committee being invited to endorse that decision).

In this process, further nominations were made and these are identified in the report. The Committee is requested to consider whether the nominee names should be added to the Task and Finish Groups concerned.

#### SCOPE - THE AIMS AND OBJECTIVES OF THE REPORT

The report sets out the Officer decision referred to above in respect of the members of the Task and Finish Groups for the overview and scrutiny enquiries concerned. The Committee is formally requested to endorse that decision. It also invites the Committee to approve the terms of reference/scope for the two of the Task and Finish Groups not previously approved. In these two cases the broad outline of the enquiries was considered and agreed at an informal meeting of the Members of this Committee. However, through this report, the formal scope/terms of reference is submitted for consideration.

In considering the membership of the Task and Finish Groups, the further nominations mentioned above are submitted for consideration by the Committee.

#### INVITEES

None

#### BACKGROUND

After an assessment in 2021 by the Centre for Governance and Scrutiny, the Council is seeking to develop further its arrangements for overview and scrutiny. There are now four formal meetings of the Committee during 2022/23 with greater use of techniques such as Task & Finish Groups, enquiry days, standing panels, scrutiny workshops and off-agenda briefings. One of the major benefits of this approach is that the pool of Councillors who can undertake overview and scrutiny can be wider than the Committee's own membership. This may mean that those with specialist knowledge, interest and capacity may be able to

contribute to the enquiries. Ultimately, any recommendations would then be for this Committee to consider in a formal meeting.

At an Informal meeting of the Committee on 9 August 2022, the Members of the Committee agreed that a further 2 items be added to the work programme for 2022/23 for enquiry via Task and Finish Groups. These were:

- Provision of education for those on a school roll but educated away from school (APPENDIX C)
- Cost of Living Crisis (APPENDIX D)

An appeal was circulated to all Councillors to volunteer to participate in this Committee's four overview and scrutiny Task and Finish Groups. These were reviewed with the Chairman of the Committee and further steps undertaken with a view of achieving an optimal five Councillors on each Task and Finish Group. The proposed membership of each of the Task and Finish Groups was circulated to Members of the Committee to identify whether there was agreement as to the membership of the Task and Finish Groups. There was unanimous agreement. The Officer Decision of Monday 7 November 2022 then brought those Groups into being. The purpose of this meeting is, in part to confirm that decision. The process of consultation also identified some further nominations which are set out below. The Committee will determine whether to include those nominees as part of the relevant Task and Finish Groups.

## **RELEVANT CORPORATE PLAN THEME**

The relevant Corporate Plan Theme(s) for each of the overview and scrutiny enquiries to be undertaken in the work programme for this Committee in 2022/23 are set out below. Shortened titles for the enquiries are shown. However, the full extent of the enquiry is set out in the Terms of Reference for those enquiries.

Enquiry into Jaywick, social issues, crime and deprivation, housing

- Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses
- Building Sustainable Communities for the Future/B2 Jaywick Sands - more and better housing; supporting the community, B5 - Building and managing our own homes and Effective planning policies
- Delivering High Quality Services/A6 - Effective Regulation and Enforcement

Enquiry into Progressing the proposals for development as part of Tendring-Colchester Border Garden Community

- Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses

Enquiry into •Provision of education for those on a school roll but educated away from

## school

- Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses

## Enquiry into Cost if living crisis

- Community Leadership Through Partnerships/Joined up public services for the benefit of our residents and businesses

## **DESIRED OUTCOME OF THE CONSIDERATION OF THIS ITEM**

To confirm the Officer decision in respect of Membership of the Task and Finish Groups for overview and scrutiny enquiries overseen by this Committee, consideration of further nominations to those Task and Finish Groups and to formally adopt the terms of reference/scope of the following two enquiries:

- Provision of education for those on a school roll but educated away from school (APPENDIX C)
- Cost of living crises (APPENDIX D)

## **DETAILED INFORMATION**

Below is a list of the Work programme enquiries for 2022/23:

- **Jaywick Sands** (Appendix A)
- **Colchester Borders Garden Communities** (Appendix B)
- **Provision of education for those on a school roll but educated away from school** (Appendix C)
- **Cost of Living Crisis** (Appendix D)

Through the individual Appendices to this Report, the Committee is invited to consider the arrangements for the above enquiries as referred to here.

## **RECOMMENDATION**

1. That the Officer decision of Monday, 7 November in respect of the initial memberships of Task and Finish Groups undertaking enquiries to be overseen by this Committee be confirmed:
2. That the further nominations set out in this report to participate as Members of the Task and Finish Groups identified be considered and any changes to the Memberships of those Task and Finish Groups be approved; and
3. That the Terms of Reference/Scope of the enquiries to be undertaken by the following two Task and Finish Groups be approved:
  - Provision of education for those on a school roll but educated away from school (APPENDIX C)
  - Cost of living crises (APPENDIX D)

## PREVIOUS RELEVANT DECISIONS

The Officer decision referred to in this report is available at the following link:

[To determine the initial memberships of the following Task and Finish Groups being formed through the Community Leadership Overview and Scrutiny Committee.](#)

## BACKGROUND PAPERS AND PUBLISHED REFERENCE MATERIAL

None

## APPENDICES

Scoping document for Jaywick Sands (APPENDIX A)  
Scoping document for Colchester Boarders Garden Communities (APPENDIX B)  
Scoping document for Provision of education for those on a school roll but educated away from school (APPENDIX C)  
Scoping document for The Cost of Living Crisis (APPENDIX D)

## REPORT CONTACT OFFICER(S)

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